



eSoft Planner Software

What is eSoft Planner?

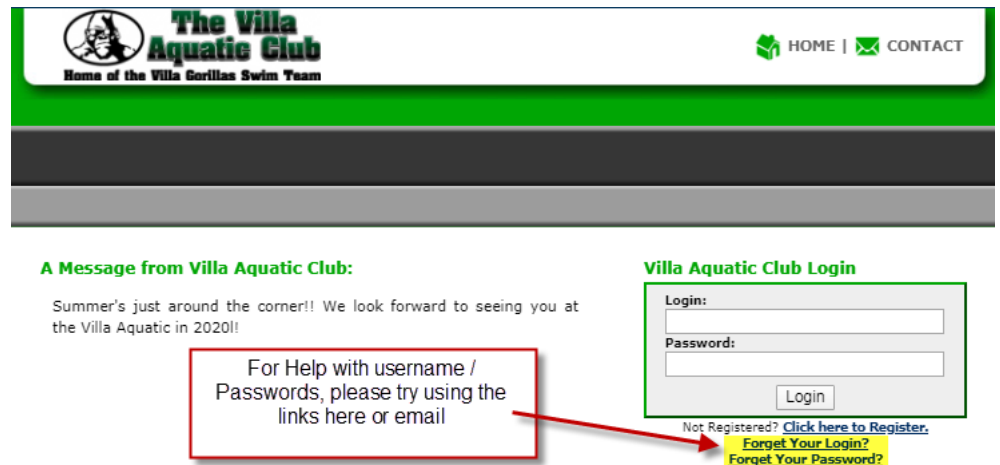
eSoft Swim Club Planner is a complete pool & swim management software system designed for swim club management, eSoft Planner was created to address the unique needs of community pools and will save managers hours of administrative work. Our system is web-based, user-friendly, secure. In addition to improves client Check-in / Check-out process, eSoft Planner software allows access to online membership payments options, guest pass sales, pool staff and swim lesson management, and pool reservations.

How to Access eSoft?

2019 members have an existing eSoft account, the same account used during the summer to check-in at the front gate of the club. To access eSoft Planner membership account, please **Click** the link to go to: [The Villa Aquatic Club eSoft Planner Log In](#), or can be accessed from the Membership Main Menu tab of the [Villaaquatic.com](#) website.

eSoft Planner webpage:

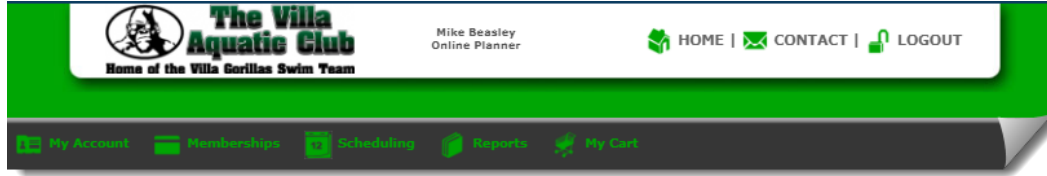
Villa Aquatic Club members can register for access and/or reset access credentials by **Clicking** the links below the log-In button. Members must have up-to-date contact information (Phone / Email Address) in their account. For additional help with account access, please contact villaaquatic@gmail.com.



After logging on **eSoft Planner**, users will be directed to the **“My Profile”** page, please be sure to update all account information and verify family associated to the account. Once complete, **Click** the **“Update”** at the bottom of the screen and then **Select** user interests from the **“My Interest”** page. This will help determine what communications you wish to receive from the club throughout the year. Once club interests are confirmed, you will then be directed to the membership page.

Making Online Membership Payments

1. Membership information can be located from the “Memberships” Main Menu tab.



2. Select the membership plan and Click the “Sign Up” button.

Membership Manager

In the membership manager, you can enroll yourself into the membership programs. Click the details button to view more information and purchase the membership.

Swim Memberships Available for Enrollment					
Returning Member					
Membership Name	Assessment Fee	Annual Price	Late Fee		
Full Summer Individual Membership May 20, 2020 - Oct 1, 2020	None	Full: \$230.00	No Late Fee	Details	Sign Up
		\$46.00 From January 2020 To May 2020 (3 months)			
Full Summer Couple Membership May 20, 2020 - Oct 1, 2020	None	Full: \$335.00	No Late Fee	Details	Sign Up
		\$67.00 From January 2020 To May 2020 (3 months)			
Full Summer Family Membership May 25, 2020 - Oct 1, 2020	None	Full: \$450.00	No Late Fee	Details	Sign Up
		\$90.00 From January 2020 To May 2020 (3 months)			

To select and pay membership, Click "Sign Up" button.

3. Swim Membership Enrollment screen will show the family members (if any) that are included in the membership and from the Select Payment options Section, Choose the “Full Payment” or “Monthly Payment” option. Payments will be processed on the 15 of each month and Visa, MasterCard and Discover charge cards are accepted, a 3rd party process fee (2.5%) applies to each transaction. Once payment option is selected, Click “Continue to Payment” button.

Swim Membership Enrollment

Choose the specifics of the membership you are creating for the client.
* indicates a required field.

Important - One time fees will be charged immediately.

Membership Information - Step 1

Membership Name: Full Summer Family Membership
 Details: tbd
 Membership Dates: May 25, 2020 - Oct 1, 2020
 Membership For: Max 10 people
 Unselect any family members to not be included.
 (List of family members with dropdown menus)

Select Payment Options

Annual Dues: Full Payment - \$450.00 (selected)
 Full Payment - \$450.00
 5 Monthly Payments - \$90.00

Additional Options

Child Care Pass: No

Totals

One Time Charge: \$450.00
 Convenience Fee: \$11.25 (only if cc is to be used for payment)
 Monthly Charge: \$0.00
 Convenience Fee: \$0.00 (only if cc is to be used for payment)

Continue to Payment

Select full or installment payment options.

*** Please note, monthly payment options are only available from January-May 2020, the later in the year members sign-up, the payment amount will adjust (increase) as the number of payments increase to ensure paid in full by*

The Villa Aquatic Club

May 2020.

4. Membership Payment – Step 2. Enter the Card Holders information, **Check** membership agreement box and **Click** the “**Purchase Now**” button.
5. **Congratulations** and **Thank you** from Villa Aquatic Club for your continuing your summer membership for 2020. We look forward to seeing and sharing an amazing time with you this summer!